



# Scholarship Application Form

(Effective 2020)

The following criteria shall be used for the application and awarding of scholarships for the children of members of the Halifax Professional Firefighters:

1. Applications for this scholarship program shall only be open to children of the members of the Halifax Professional Firefighters up to and including age 25 who meet the following requirements:
  - (a) active members
  - (b) retired members still enrolled in the union-sanctioned health plan
  - (c) any member who dies in the line of duty while still an active member of the Halifax Professional Firefighters
  - (d) those covered under article #13 listed below.Children must be of blood relation, legally adopted, or a dependent child as a result of marriage to the parent of the child. Legal guardian status shall not be recognized. Grandchildren are excluded from the program. Should a question of eligibility arise the Halifax Professional Firefighters Benefits Trust reserves the right to determine the eligibility of a child.
2. In order for a child of a member to be eligible for a scholarship, the member, and/or his/her spouse/dependant where applicable, must participate in the programs endorsed by the Halifax Professional Firefighters Benefits Trust within the eligible timelines for year of the application. The only exception to this requirement shall be those applicants applying under item #13 below.
3. The closing date for applications for scholarships shall be determined by the Halifax Professional Firefighters Benefits Trust. The closing date will be posted at least thirty (30) days in advance of the deadline.
4. Scholarship selection shall take place at the next regular scheduled meeting of the Halifax Professional Firefighters Benefits Trust after the application deadline has occurred. The successful applicants will be notified as soon as possible after this date.
5. Successful applicant(s) agree that there may be a presentation of the scholarship at his/her graduation ceremonies.
6. Scholarships shall only be open to students who will be enrolled in full time study.
7. Scholarships shall be awarded in the following order:
  - a) Those applicants who will be entering into their fourth academic year of recognized post-secondary education shall be given first priority.
  - b) Those applicants who will be entering into their third academic year of recognized post-secondary education will be given second priority.
  - c) Those applicants who will be entering into their second academic year of recognized post-secondary education will be given third priority.
  - d) Those applicants who will be entering into their first academic year of recognized post-secondary education will be given fourth priority.
  - e) Those applicants who are in their first four years of study and have received a scholarship the previous year will be given fifth priority. The selection criteria of 7 a, b, c, d shall apply should there be more than one applicant in this category.
  - f) Those applicants who are entering a recognized post-secondary education program after completing their first four (4) years of full time recognized post-secondary education will be given sixth priority. In this category fifth year students will be given first priority, sixth year students second priority, seventh year students third priority and so on.
8. Should there be more applicants of equally qualifying criteria than available scholarships, a blind draw will be conducted in front of witnesses to determine who will receive the available scholarships.
9. The Halifax Professional Firefighters Benefits Trust reserves the right to determine what is a "recognized post-secondary education."
10. The Halifax Professional Firefighters Benefits Trust shall have sole discretion to determine the dollar amount of each scholarship and how many scholarships are to be awarded.
11. The cheque for the scholarship will be made out to the educational institution and will be issued at a time determined by the trustees of the Halifax Professional Firefighters Benefits Trust.
12. Should any work stoppages or strikes occur affecting the members of the Halifax Professional Firefighters prior to the scholarships being awarded the scholarship program and all above listed time frames may be null and void as determined by the Halifax Professional Firefighters Benefits Trust or their designate.
13. Surviving children of any member of Local 268 who died while still an active member of the local shall be allowed to apply for a scholarship up to and including age 25. Article #2 shall be waived for these applicants. This article shall only apply to children of the member as outlined in article #1 at the member's time of death.
14. Academic year is generally defined as September of the current application year to September of the following year. Exceptions for longer term courses will be determined by the Halifax Professional Firefighters Benefits Trust.
15. Should a work stoppage occur after the awarding of a scholarship at any post-secondary institution the Halifax Professional Firefighters Benefits Trust or their designate may delay the scholarship payment to ensure the recipient has an opportunity to attend the institution. The scholarship will not be voided.

**Information to be completed by Active or Retired Member of Local 268**

**\*\*\*2020 Application Deadline is November 30, 2020\*\*\***

Members Name	Email	Date	
<b>Qualification Credits (5 required)</b> No person under the age of informed consent (16 years of age) may participate in programs or submit for points.	***The date of participation is required, in the applicable box*** ***Failure to properly complete this from may disqualify an applicant***		
	Fitness Evaluation (1 credit). Must be completed prior to October 30, 2020	Member	Spouse/Dependant
	Met Minimum Required Fitness Level for age and gender during fitness evaluation (1 credit)		
	Participated in Dietician Counselling Session(s) with Sobeys Dieticians (1 credit per family)		
	On or Off Duty Chef & Dietitian Nutrition Session(s) (Max of 1 credit per person)		
	Bicycle Tune Up (1 credit per family)		
	Participated in personalized free financial planning session from Belmont (1 credit per family)		
	Official receipt for participation in approved physical activity (receipt must be attached) Submission deadline of October 30, 2020 required for approval.		
	Completed MHCSI online health risk assessment in conjunction with Healthy Heart Testing. Must be completed prior to October 30, 2020.		
	Attended Trust education session (financial planning, employee benefits, etc.)		

**Information to be completed by student applying for scholarship**

Applicants name	D.O.B. (M/D/Y)	Relation to member
Mailing Address	Applicant Phone #	
Present school/college	Applicant Email	
Mailing address	Student #	
Phone #	Name or title of school contact for information verification	
Name of School / College you are applying to*		
Mailing address*		
Phone #*	Name or title of school contact for information verification*	
What year of <u>full-time</u> study will you be in as of September this calendar year?	4 <sup>th</sup>	3 <sup>rd</sup> 2 <sup>nd</sup> 1 <sup>st</sup> Other _____
Type / Name of degree /diploma or trade		
Will you be attending full time?	Yes No	Deadline date for your winter term payment?

\*If this information is the same as completed above these may be left blank.

I, the undersigned, certify that all information provided above is correct. I understand and agree that an incomplete form and/or providing incorrect information may cause me to be disqualified from the application process. I also give the Halifax Professional Firefighters Benefits Trust permission to contact persons or educational institutions to confirm the above information is correct and waive all privacy regarding the information provided in this application. I understand and agree that I may be required to immediately repay any funds I receive from the Halifax Professional Firefighters Benefits Trust scholarship program should any inaccurate information in this application emerge. I also agree to repay any scholarship funds received, immediately upon request, should I decide not to attend full time post-secondary education for the academic year I was awarded said scholarship.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date